



ITD CEMENTATION INDIA LIMITED

CIN : L61000MH1978PLC020435

Commitment, Reliability & Quality

Registered Office: National Plastic Building, A - Subhash Road, Paranjape B Scheme, Vile Parle (East), Mumbai - 400057, Maharashtra.

Phone No: 022-66931600. **Fax No:** 022-66931628. **Website:** www.itdcem.co.in **Email:** investors.relation@itdcem.co.in

POSTAL BALLOT FORM

(Please read the Instructions printed overleaf carefully before completing this form)

POSTAL BALLOT NO.

(1) Name(s) of Member(s) (including joint holders, if any)
IN BLOCK LETTERS

(2) Registered Address of the Sole/First named Member

(3) DP ID No. / Client ID No.*/ Registered Folio No.
(* applicable to investors holding shares in dematerialised form)

(4) No. of Shares held

(5) I/We hereby exercise my/our vote in respect of the following Resolution to be passed through Postal Ballot for the business stated in the Postal Ballot Notice dated 6th October, 2015 of ITD Cementation India Limited (the 'Company') by conveying / sending my/our assent or dissent to the said Resolution by placing the tick mark (✓) at the appropriate column below:

Description	No. of Shares	I/We assent to the resolution (FOR)	I/We dissent to the resolution (AGAINST)
Special Resolution: To authorize payment of remuneration of Mr. Adun Saraban (DIN 01312769), Managing Director of the Company.			

Place :

Date :

Signature of the Member

E-mail: _____

Tel. / Mobile No. _____

Electronic Voting Particulars

EVEN (Electronic Voting Event Number)	User ID	Password

Notes:

Please read the instructions printed overleaf carefully before exercising your vote.

Last date for Receipt of Postal Ballot Form by the Scrutinizer : 19th November, 2015 (5.00 p.m.).

INSTRUCTIONS

1. A Member desiring to exercise his vote by Postal Ballot may complete this Postal Ballot Form and send it to the Scrutinizer in the enclosed self-addressed Business Reply Envelope. Postage will be borne and paid by the Company. Envelopes containing Postal Ballot Form, if deposited in person or sent by courier or any other mode at the expense of the Member(s) will also be accepted.
2. Postal Ballot Form should be completed and signed by the Member as per the specimen signature registered with the Company/ R & T A or Depository Participants, in respect of shares held in physical form or dematerialized form respectively. In case of joint holding, this Form should be completed and signed by the first named Member and in his / her absence, by the next named Member.
3. In case of shares held by companies, trusts, societies etc., the duly completed Postal Ballot Form should be accompanied by a certified true copy of Board Resolution/authorization giving requisite authority to the person voting on the Postal Ballot Form together with duly attested specimen signature (s) of the authorised signatories. Where the form has been signed by a representative of the President of India or of the Governor of a State, a certified copy of the nomination should accompany the Postal Ballot Form.
4. The consent must be accorded by recording the assent in the Column "FOR" and dissent in the column 'AGAINST' by placing a tick mark (✓) in the appropriate column.
5. The self-addressed business reply envelope bears the name and postal address of the Scrutinizer appointed by the Company.
6. The Postal Ballot Form duly completed and signed should be forwarded to the Scrutinizer i.e. Mr. P.N. Parikh (Membership No. FCS 327), M/s Parikh & Associates, Practicing Company Secretaries appointed by the Company so as to reach the Scrutinizer not later than the close of working hours on or before 19th November, 2015 (i.e. 5.00 p.m.). Postal Ballot Forms received after this date will be strictly treated as if the reply from such Member(s) has not been received.
7. A Member can apply for duplicate Postal Ballot Form through an email at raju.sv@karvy.com if so required. However, the duly filled in duplicate Postal Ballot Form should reach the Scrutinizer not later than the close of working hours on or before 19th November, 2015 (i.e. 5.00 p.m.). For any clarification(s), please contact M/s Karvy Computershare Private Limited on toll free number: 1800 3454001.
8. The right of voting by Postal Ballot shall not be exercised by proxy.
9. Members are requested to fill the Postal Ballot Form in indelible ink (and avoid filling it by using erasable writing mediums like pencil).
10. Voting rights shall be reckoned on the paid up value of the shares registered in the name(s) of the Member(s) on the cut off date i.e. 9th October, 2015.
11. Unsigned, incomplete or incorrectly ticked Postal Ballot Forms shall be rejected.
12. Members are requested not to send any other paper along with the Postal Ballot Form in the enclosed self-addressed Business Reply Envelope. If any extraneous paper is found, the same will be destroyed by the Scrutinizer.
13. There will be one Postal Ballot Form for every Folio/Client ID, irrespective of the number of Joint holders.
14. The Scrutinizer's decision on the validity of Postal Ballot shall be final.
15. The Company is pleased to offer e-voting/ remote voting facility as an alternative, for all the Members of the Company to enable them to cast their votes electronically instead of dispatching Postal Ballot Form. E-voting/ remote voting is optional. The detailed procedure of e-voting/ remote voting is enumerated in the Notes to the Postal Ballot Notice.
16. The results of the Postal Ballot will be declared at the Registered Office of the Company as specified in the Postal Ballot Notice. The same will be hosted on the Company's website at : <http://www.itdcem.co.in> for information of the Members, besides being communicated to the Stock Exchanges on which the shares of the Company are listed.